

PERMISSION TO ATTEND CLASS WITHOUT COURSE FORM

(To be processed by the student within the current semester)

CURRENT SESSION: _____ (eg. 2021/2022) CURRENT SEMESTER: _____ (e.g. 1st or 2nd or 3rd) TODAY'S DATE: _____

MATRIC NO: _____ STUDENT'S NAME: _____ CURRENT LEVEL: _____

DEPARTMENT: _____ PROGRAM: _____

STUDENT'S SIGNATURE: _____ PHONE NO: _____ WHY ARE YOU WITHOUT COURSE
FORM FOR THE SEMESTER? _____

LIST OF COURSES TO BE TAKEN BY THE STUDENT IN THE CURRENT SEMESTER (exclude citizenship on this form)

COURSE CODE	COURSE TITLE	COURSE UNIT
1.....
2.....
3.....
4.....
5.....
6.....
7.....
8.....
9.....

Total unit for the Semester: _____

FOR OFFICIAL USE: (Obtain signatures in the order listed below)

THE COURSE ADVISOR: _____
Name

Signature & Date

THE H.O.D: _____
Name

Signature & Date

THE DEAN: _____
Name

Signature & Date

THE SCHOOL OFFICER _____
Name

Signature & Date

THE VP SD*: _____
Name

Stamp, Signature & Date

THE BURSAR: _____
Name

Stamp, Signature & Date

THE REGISTRAR: _____
Name

Stamp, Signature & Date

THE SVP**: _____
Name

Signature & Date

NOTE: 1. * VP SD stands for Vice President Student Development; ** SVP stands for Senior Vice President (Academics)
2. Students should not attend classes without course form or this form dully signed effective 2021/2022.1
3. The form should be attached to the Result Upload form at the time of processing